

## MEMORANDUM

To: Tenmile South Helena Forest Restoration Collaborative Committee, City of Helena, stakeholders, information resources, members of the public, and media

From: Ben Irely, Maggie Schenk, and Gregory Kennett, Ecosystem Research Group

Date: July 1, 2015

Re: Agenda for the Wednesday, July 8, 2015 meeting of the Tenmile South Helena Forest Restoration Collaborative Committee. From 1:30 to 4:00 pm in the City - County Building, Room 426.

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Presenter(s)	Topic	Information/ Decision	Objective
Joe Cohenour	Welcome and introductions	Information	Welcome. Committee members, and attendees introduce themselves.
Ben Irely and Maggie Schenk	Committee status check	Information	Each Committee member briefly shares their perspective on the status, direction, speed, and level of preparedness of the Committee and suggests changes, if necessary.
Marshall Thompson	Project status document and schedule of DEIS	Information	Present up-to-date list of projects in the project status document. Update committee on schedule for release of DEIS.
2009 Report Subcommittee	Update the goals, issues, recommendations, and actions from the 2009 Collaborative Report	Decision	Present the work of the 09 Report Subcommittee. Receive input from the Committee. Decide on language for an updated goals, issues, recommendations and actions document.
John Gatchell	What can and cannot be done in Roadless Areas?	Information	Committee gains a better understanding of what can and cannot be done in Roadless Areas.
BREAK			
Jon George	Current status of private land fuels treatments in the project area	Information	Committee gains a better understanding of fuel treatments on private land within the project area.
Ben Irely	Substitute voting	Decision	Committee decides how to handle absent Committee members and their substitutes when a vote is called.
Brad Langsather	Second field trip	Decision	Decide on the date, time, and itinerary for the second field trip.
Ben Irely	Meeting summary	Information	Summarize decisions, action items, and bin items.
Joe Cohenour	Public comment	Information	Allow time for the public to comment on Committee business.
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Contact the Tenmile South Helena Forest Restoration Collaborative Committee at: [tenmilecollaborative@helenamt.gov](mailto:tenmilecollaborative@helenamt.gov)

## **TENMILE SOUTH HELENA FOREST RESTORATION COLLABORATIVE COMMITTEE CONSENSUS-BASED DECISIONS AND GROUND RULES AGREEMENT**

### **Consensus-based Decisions**

The Tenmile South Helena Forest Restoration Collaborative Committee will work by consensus to reach decisions and to develop recommendations for restoration projects within the project area. Consensus can be tested by asking Committee members how they feel about a particular decision or recommendation according to the following statements:

1. “I can say I **wholeheartedly agree** with the decision.”
2. “I find the decision **perfectly acceptable**. It is the best option available to the Committee.”
3. “I can **support** the decision, although I am not especially enthusiastic about it.”
4. “I do not fully agree with the decision and need to register my view about it. However, I do not choose to block the decision. **I am willing to support the decision** because I trust the wisdom of the group.”
5. “I do not agree with the decision and feel the need to **block** the decision from being accepted as consensus.”
6. “I feel we have no clear sense of unity in the group. We need to **do more work before consensus can be achieved.**”

**Consensus is achieved if all Committee members present indicate that they are at levels 1 through 4. A quorum of Committee members is required to achieve consensus.**

When consensus is tested and a Committee member is at level 5 or 6, that person must clearly articulate his or her concern to the larger group, and if possible, work to develop a solution and present that solution to the Committee for the Committee’s consideration. The Committee may continue with this procedure until consensus is achieved or the Committee can decide to not move forward with a particular decision or recommendation.

If consensus is not achieved for a particular recommendation, the recommendation can still be forwarded to the agency with the proposed project and the level of consensus will be noted (e.g. consensus minus one recreation representative).

### **Meeting Ground Rules**

The Committee is committed to working within the following meeting ground rules, demonstrating respect for each other by:

- Listening actively,
- Listening honorably and respecting each other,
- Giving the other person permission to openly speak his or her mind,
- Avoiding attacking remarks, name calling, etc.,
- Not interrupting,
- Not conducting side conversations.

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